

# Rollins Ranch HOA Annual Meeting

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**Location:** Online Zoom Meeting

**Date:** May 21, 2020

**Time:** 8:00 PM

**Conducting:** Creighton Green, HOA President

*Text any proxy votes to James at 801-920-2869 or email them to him.*

1. Welcome and Introductions—*Creighton Green conducted the meeting.*
  - a. Board Members: Creighton Green, Sally Cantwell, Mark Hancock, Matthew Garn and Micah Foster
  - b. Property Manager: James Durrant, Utah Community Management LLC.
2. Review of Financials—*Mark Hancock reviewed the financial statements and the proposed budget. Homeowners voted on budget and it passed with an overwhelming majority vote.*
  - a. Profit and Loss/Income Statement
  - b. Balance Sheet
  - c. Proposed 2020 Budget
3. Reports by Board Members
  - a. Completed and Future Projects: Trellises were straightened. Entry way lights were updated and repaired. Streetlights in phase 4 were turned on. Two streetlights in the entry way were repaired. Christmas lights updated to LED. Continuing to get qualified bids for storm drain reroute and waterfall repair. Receiving current bids for common area improvements. Stop signs to be installed coming out of Phase 5 and 6. *James Durrant reviewed this section for the homeowners.*
  - b. Architectural Review Committee: Need volunteers to approve local architectural requests by homeowners. *Sally Reviewed what this committee does and asked for volunteers. Sally Cantwell, Mark Hancock and Viktorya Resnick volunteered to serve on this committee.*
  - c. Activities Committee: Need volunteers to help plan HOA socials. *Sally discussed the activities committee and asked for volunteers to join.*
  - d. Enforcement: Mailboxes, required trees, trailers, empty lots mowed. Inspection this week. *James spoke on this. He will inspect and send violation letters.*
4. Open comments by homeowners. Please keep your comments to 2 minutes.
5. Election of HOA officers—conducted by HOA Manager
  - a. Thanks to Creighton Green, Sally Cantwell and Mark Hancock for their service on the board.
  - b. Job Description: 2 years, could serve in any capacity: President, VP, Treasurer, Secretary. Attend quarterly meetings, more if needed. Take on assignments.
  - c. Process to follow: must be nominated and seconded; close nominations; 1-2 minutes to introduce self to homeowners; vote by online written ballot.

- d. Homeowners will be emailed the names of the new board tonight.
- e. *Abe Behunin, Shilo Johnson and Danny Kilgore were elected to serve on the board for the next 2 years.*

6. Adjourn meeting